



AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, MARCH 25, 2019 AT 5:30 PM**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Escalera _____ Vice President Hernandez _____ Director Barajas _____

Director Hastings _____ Director Rojas _____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on March 11, 2019.

7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of February 28, 2019.

Recommendation: Receive and File.

- B. Statement of District's Revenue and Expenses as of February 28, 2019.

Recommendation: Receive and File.

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of February 28, 2019.

Recommendation: Receive and File.

8. ACTION / DISCUSSION ITEMS

- A. Consideration to File a CEQA Notice of Exemption for the Waterline Installation in 5th Street, Between Main Street and Workman Street.

Recommendation: Approve the CEQA Notice of Exemption for the 5th Street Waterline Replacement Project and Direct Staff to the File Notice with the County Clerk.

- B. Consideration of Increase in the Board of Directors' Per Day of Service Compensation.

Recommendation: Board Discretion.

- C. Discussion on the Cost and Benefit of the District's Recycled Water Project.

Recommendation: Board Discretion.

9. ENGINEERING & COMPLIANCE MANAGER'S REPORT

Recommendation: Receive and File.

10. GENERAL MANAGER'S REPORT

11. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

12. ATTORNEY'S COMMENTS

13. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

POSTED: Friday, March 22, 2019

President John P. Escalera, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Greg Galindo, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, MARCH 11, 2019 AT 5:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Escalera led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Present	Present	Present	Present

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Engineering and Compliance Manager, Roy Frausto and District Counsel, Jim Ciampa.

Public: No members of the public were present.

4. PUBLIC COMMENTS

There were no comments from the public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: Director Rojas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

7. ACTION / DISCUSSION ITEMS

A. Consideration of a Water Production and Assessment Agreement with Main San Gabriel Basin Watermaster.

Mr. Galindo provided an overview of the proposed Water Production and Assessment Agreement with the Main San Gabriel Basin Watermaster and the need for the agreement in order to operate the PVOU IZ extraction wells and treatment facility. He also provided an overview of the proposed operations of the wells, treatment facility and the delivery of treated water. He explained how agreements that the District entered into with Northrop Grumman and Suburban Water Systems in 2018 will provides for how will pay the Watermaster production assessments that are applicable to the water extracted from the PVOU IZ wells. He added that the District will be responsible for all applicable Watermaster assessments for the water that enters into our system and not delivered to Suburban.

President Escalera asked for clarification on what happens is the PVOU IZ wells are not operating for some reason. Mr. Galindo explained that the deliveries from PVOU IZ treatment facility are different separate from the water delivered from the District’s BPOU facility. He added that there is not substantial impact to the District is the PVOU IZ facility is down, but it does impact Suburban Water Systems and the costs that Northrop has agreed to pay.

President Escalera and Director Rojas inquired if the revenue generated from the delivery of water to Suburban is separate from the management fee that Northrop will pay the District. Mr. Galindo answered yes.

Mr. Galindo provided some additional information on the reporting and accounting of quarterly production by Watermaster.

After further discussion a motion was made by Director Rojas.

Motion: Authorize General Manager to Execute the Water Production and Assessment Agreement with the Main San Gabriel Basin Watermaster as Proposed.

1st: Director Rojas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

B. Discussion Regarding the District’s Rules and Regulations for Water Service as it Pertains to Accessory Dwelling Units.

Mr. Frausto provided a presentation regarding Accessory Dwelling Units (ADUs) and how the District’s Rules and Regulations apply to ADUs. Mr. Frausto explained what an ADU is and the California law allowing for residential lots to add ADUs. Mr. Frausto summarized sections of

the District's Rules and Regulations and how it was somewhat unclear on how they apply to ADUs.

Mr. Frausto provided examples of ADU service requests and an example of the costs to the customer for adding a new water meter.

Mr. Ciampa commented on the District's current policies and potential legislation related to ADUs. He recommended adding some clarity to the District's policy on the requirements for metering of ADUs and related capacity charges.

During the presentation there was discussion amongst the Board and staff on different types of ADUs and the process for adding a separate water service or upsizing an existing meter. The Board directed staff to perform some additional research and bring back to the Board an outline for a policy on ADUs.

No formal action was taken.

8. GENERAL MANAGER'S REPORT

Mr. Galindo reported the following items:

- He recently attended an inspection trip of the State Water Project that was hosted by MWD.
- Upcoming Ad Hoc Committee Meetings.
- Thanked staff for their participation in the La Puente Little League Opening Day Ceremony event.

9. OTHER ITEMS

A. Upcoming Events.

Mrs. Herrera reviewed upcoming events with the Board and verified what events each member would be attending.

B. Information Items.

Included in Board Packet.

10. ATTORNEY'S COMMENTS

Mr. Ciampa reported on various legislative items that are of interest to the District and on proposed AQMD regulation that may impact the District.

11. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Escalera, Vice President Hernandez, Director Hastings & Director Rojas participated in the La Puente National Little League Event.

President Escalera thanked staff for their work on the event.

B. Other Comments.

No additional comments.

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

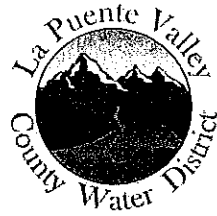
13. ADJOURNMENT

President Escalera adjourned the meeting at 6:23 p.m.

Attest:

John P. Escalera, President

Greg B. Galindo, Secretary



**Summary of Cash and Investments
February 2019**

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	2.39%	\$ 2,862,503.54	\$ -	\$ -	\$ 2,862,503.54
Raymond James Financial Services		\$ 205,128.09	\$ 694.39	\$ -	\$ 205,822.48
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 492,560.04	\$ 355,830.40	\$ 316,617.88	\$ 531,772.56
District's Total Cash and Investments:					\$ 3,600,098.58

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 800,642.00	\$ 198,898.31	\$ 154,747.77	\$ 844,792.54
IPU's Total Cash and Investments:				\$ 844,792.54

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

, General Manager

Date: 3-19-19

Greg B. Galindo

La Puente Valley County Water District (Treatment Plant Included)
Statement of Revenues and Expenses
For the Period Ending February 28, 2019
(Unaudited)

	LPVCWD YTD 2018	TP YTD 2018	COMBINED YTD 2019	COMBINED BUDGET 2019	17% OF BUDGET	COMBINED 2018 YE
Total Operational Rate Revenues	\$ 299,510	\$ -	\$ 299,510	\$ 2,120,000	14%	\$ 2,027,154
Total Operational Non-Rate Revenues	121,034	143,224	264,258	2,375,900	11%	\$ 2,307,988
Total Non-Operating Revenues	18,764	-	18,764	313,500	6%	361,363
TOTAL REVENUES	439,308	143,224	582,532	4,809,400	12%	4,696,506
Total Salaries & Benefits	264,660	44,419	309,079	2,009,900	15%	1,931,953
Total Supply & Treatment	243,173	76,635	319,809	1,780,700	18%	1,631,908
Total Other Operating Expenses	46,619	18,581	65,199	481,000	14%	320,725
Total General & Administrative	63,842	3,590	67,432	412,200	16%	393,526
TOTAL EXPENSES	618,294	143,224	761,518	4,683,800	16%	4,278,112
TOTAL OPERATIONAL INCOME	(178,986)	-	(178,986)	125,600	-143%	418,394
Capital Improvements	(8,900)	-	(8,900)	(2,055,000)	0%	(262,934)
Capital Outlay	-	-	-	(70,000)	0%	(28,286)
TOTAL CAPITAL	(8,900)	-	(8,900)	(2,125,000)	0%	(291,219)
INCOME (AFTER CAPITAL EXPENSE)	(187,886)	-	(187,886)	(1,999,400)	9%	127,175
Capital Reimbursement (OU Projects)	-	-	-	110,000	0%	-
Grant Revenue	-	-	-	300,000	0%	-
Loan Proceeds	-	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	-	0%	-
PROJECTED CHANGE IN CASH	(187,886)	-	(187,886)	(89,400)	210%	127,175
Contributed Capital	-	-	-	-		213,160
Add Back Capitalized Assets	8,900	-	8,900	2,125,000	0%	291,219
Less Depreciation Expense	(63,333)	(30,000)	(93,333)	(560,000)	17%	(520,380)
Less OPEB & Pension Liability Expense	-	-	-	(10,000)	0%	(65,927)
NET INCOME (LOSS)	\$ (242,319)	\$ (30,000)	\$ (272,319)	\$ 1,465,600	-19%	\$ 45,248

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending February 28, 2019
(Unaudited)

	February 2019	YTD 2019	ANNUAL BUDGET 2019	17% OF BUDGET	YEAR END 2018
Operational Rate Revenues					
Water Sales	\$ 99,770	\$ 165,642	\$ 1,345,000	12%	\$ 1,279,563
Service Charges	58,932	109,188	640,000	17%	612,240
Surplus Sales	3,262	8,184	40,000	20%	45,028
Customer Charges	3,240	6,025	34,100	18%	30,661
Fire Service	8,838	10,221	59,900	17%	57,698
Miscellaneous Income	124	248	1,000	25%	1,964
Total Operational Rate Revenues	174,166	299,510	2,120,000	14%	2,027,154
Operational Non-Rate Revenues					
Management Fees	-	-	265,900	0%	260,711
PVOU Service Fees (Labor)	-	-	40,000	0%	14,553
BPOU Service Fees (Labor)	23,151	44,419	301,400	15%	304,377
IPU Service Fees (Labor)	62,202	121,034	695,600	17%	688,181
Other O & M Fees	-	-	13,000	0%	12,892
Total Operational Non-Rate Revenues	85,353	165,452	1,315,900	13%	1,280,713
Non-Operational Revenues					
Taxes & Assessments	11,590	11,590	215,000	5%	244,409
Rental Revenue	3,025	6,050	36,800	16%	36,038
Interest Revenue	-	251	40,000	1%	56,997
Miscellaneous Income	287	873	16,700	5%	19,382
Developer Fees	-	-	5,000	0%	4,537
Total Non-Operational Revenues	14,902	18,764	313,500	6%	361,363
TOTAL REVENUES	274,420	483,726	3,749,400	13%	3,669,231
Salaries & Benefits					
Total District Wide Labor	93,686	192,335	1,195,800	16%	1,109,643
Directors Fees & Benefits	9,201	17,134	116,600	15%	118,898
Benefits	26,502	52,921	308,800	17%	302,046
OPEB Payments	3,897	7,794	142,000	5%	150,061
Payroll Taxes	7,569	16,717	92,800	18%	92,806
Retirement Program Expense	10,583	22,178	153,900	14%	158,499
Total Salaries & Benefits	151,437	309,079	2,009,900	15%	1,931,953
Analysis Purposes Only:					
<i>Offsetting Revenue</i>	(85,353)	(165,452)	(1,057,000)	16%	(1,007,110)
<i>District Labor Net Total</i>	66,085	143,627	952,900	15%	924,843

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending February 28, 2019
(Unaudited)

	February 2019	YTD 2019	ANNUAL BUDGET 2019	17% OF BUDGET	YEAR END 2018
Supply & Treatment					
Purchased & Leased Water	179	223,421	467,200	48%	377,335
Power	9,154	19,520	163,700	12%	151,904
Power	5,621	10,933	163,700	7%	83,867
Treatment Plant Power	-	1,142	-	N/A	901
Treatment Plant Power	3,534	7,445	-	N/A	67,137
Assessments	-	-	248,300	0%	189,588
Treatment	101	232	6,700	3%	2,898
Well & Pump Maintenance	-	-	32,500	0%	19,250
Total Supply & Treatment	9,434	243,173	918,400	26%	740,975
Other Operating Expenses					
General Plant	4,805	6,230	48,100	13%	24,799
Transmission & Distribution	2,749	3,664	102,400	4%	75,273
Vehicles & Equipment	4,011	8,771	31,300	28%	21,166
Field Support & Other Expenses	1,879	13,660	69,000	20%	44,972
Regulatory Compliance	2,610	14,294	63,000	23%	34,621
Total Other Operating Expenses	16,054	46,619	313,800	15%	200,831
General & Administrative					
District Office Expenses	23,268	29,486	64,100	46%	31,919
Customer Accounts	1,640	3,263	25,000	13%	20,161
Insurance	-	-	65,800	0%	65,177
Professional Services	6,699	18,787	120,000	16%	149,737
Training & Certification	595	5,425	37,500	14%	38,323
Public Outreach & Conservation	625	708	32,500	2%	35,382
Other Administrative Expenses	1,833	6,173	36,800	17%	36,377
Total General & Administrative	34,660	63,842	381,700	17%	377,077
TOTAL EXPENSES	211,585	662,712	3,623,800	18%	3,250,836
TOTAL OPERATIONAL INCOME	62,835	(178,986)	125,600	-143%	418,395
Capital Improvements					
Zone 3 Improvements	(546)	(8,900)	-	N/A	(174,029)
Fire Hydrant Repair/Replacements	-	-	(5,000)	0%	(15,001)
Service Line Replacements	-	-	(25,000)	0%	(60,055)
Valve Replacements	-	-	(40,000)	0%	(7,710)
Meter Read Collection System	-	-	(20,000)	0%	(181)

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending February 28, 2019
(Unaudited)

	February 2019	YTD 2019	ANNUAL BUDGET 2019	17% OF BUDGET	YEAR END 2018
Capital Improvements - Continued					
SCADA Improvements	-	-	(50,000)	0%	-
Main & 1st Street Building Retrofit	-	-	-	N/A	(4,080)
Ferrero Lane & Rorimer St. Improvements	-	-	(75,000)	0%	-
5th Avenue Waterline Improvement	-	-	(180,000)	0%	-
LP-CIWS Interconnection (Ind. Hills)	-	-	(10,000)	0%	-
Hudson Plant Improvements	-	-	(75,000)	0%	-
Well No.5 Rehab (Design)	-	-	(25,000)	0%	-
Nitrate Treatment System	-	-	(85,000)	0%	-
Phase 1 - Recycled Water System	-	-	(1,450,000)	0%	(1,879)
Other Improvements	-	-	(15,000)	0%	-
Total Capital Improvements	(546)	(8,900)	(2,055,000)	0%	(262,934)
Capital Outlay					
Truck(s)	-	-	(40,000)	0%	(28,286)
Other Equipment	-	-	(10,000)	0%	-
IT Equipment	-	-	(20,000)	0%	-
Total Capital Outlay	-	-	(70,000)	0%	(28,286)
TOTAL CAPITAL	(546)	(8,900)	(2,125,000)	0%	(291,219)
INCOME (AFTER CAPITAL EXPENSE)	62,289	(187,886)	(1,999,400)	9%	127,176
Funding & Debt Repayment					
Capital Reimbursement (OU Projects)	-	-	110,000	0%	-
Grant Revenue	-	-	300,000	0%	-
Loan Proceeds	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	N/A	-
CASH DIFFERENCE	62,289	(187,886)	(89,400)	210%	127,176
Contributed Capital	-	-	-	N/A	213,160
Add Back Capitalized Assets	546	8,900	2,125,000	0%	291,219
Less Depreciation Expense	(31,667)	(63,333.33)	(380,000)	17%	(364,997)
Less OPEB Expense - Not Funded	-	-	(10,000)	0%	(65,927)
NET INCOME (LOSS)	\$ 31,168	\$ (242,319)	\$ 1,645,600	-15%	\$ 200,632

Treatment Plant
Statement of Revenues and Expenses
For the Period Ending February 28, 2019
(Unaudited)

Description	February 2019	YTD 2019	ANNUAL BUDGET 2019	17% OF BUDGET	YEAR END 2018
Non-Rate Operational Revenues					
Reimbursements from CR's	35,897	98,806	\$ 1,361,400	7%	1,027,275
Miscellaneous Income	-	-	-	N/A	-
Total Non-Rate Operational Revenues	35,897	98,806	1,361,400	7%	1,027,275
Salaries & Benefits					
<i>BPOU TP Labor (1)</i>	23,151	44,419	301,400	15%	-
Contract Labor	-	-	-	N/A	-
Total Salaries & Benefits	23,151	44,419	301,400	15%	-
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	5,451	35,490	218,200	16%	209,363
VOC Treatment	-	-	20,000	0%	1,756
Perchlorate Treatment	-	2,067	344,000	1%	446,147
Other Chemicals	-	3,100	17,500	18%	14,148
Treatment Plant Power	15,745	27,448	200,200	14%	185,672
Treatment Plant Maintenance	3,966	8,530	42,000	20%	24,568
Well & Pump Maintenance	-	-	20,400	0%	9,279
Total Supply & Treatment	25,163	76,635	862,300	9%	890,933
Other Operating Expenses					
General Plant	1,087	2,762	40,000	7%	16,262
Transmission & Distribution	-	-	-	N/A	263
Vehicles & Equipment	981	1,933	12,200	16%	10,926
Field Support & Other Expenses	-	-	15,000	0%	55
Regulatory Compliance	5,076	13,885	100,000	14%	92,388
Total Other Operating Expenses	7,145	18,581	167,200	11%	119,894
General & Administrative					
District Office Expenses	-	-	2,500	0%	-
Insurance	-	-	18,000	0%	9,153
Professional Services	3,590	3,590	10,000	36%	7,296
Total General & Administrative	3,590	3,590	30,500	12%	16,449
TOTAL EXPENSES	59,048	143,224	1,361,400	11%	1,027,276
TOTAL EXPENSES (Minus Labor)	35,897	98,806	1,060,000	9%	1,027,276
TOTAL OPERATIONAL INCOME	-	-	-		-
Depreciation Expense	(15,000)	(30,000)	(180,000)	17%	(155,383)
Total Non-Cash Items (Dep. & OPEB)	(15,000)	(30,000)	(180,000)	17%	(155,383)
NET INCOME (LOSS)	\$ (15,000)	\$ (30,000)	\$ (180,000)	17%	(155,383)

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS
Statement of Revenue and Expenses Summary
For the Period Ending February 28, 2019
(Unaudited)

DESCRIPTION	FEBRUARY 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	67% OF BUDGET	FY END 2017-2018
Total Operational Revenues	\$ 103,619	\$ 1,297,974	\$ 2,026,800	64%	\$ 1,920,277
Total Non-Operational Revenues	-	19,449	30,000	65%	40,307
TOTAL REVENUES	103,619	1,317,422	2,056,800	64%	1,960,584
Total Salaries & Benefits	62,202	450,191	668,600	67%	644,392
Total Supply & Treatment	15,148	495,460	848,565	58%	607,538
Total Other Operating Expenses	6,877	107,402	171,500	63%	149,475
Total General & Administrative	18,823	149,897	301,568	50%	245,510
Total Other & System Improvements	3,620	29,675	120,800	25%	45,748
TOTAL EXPENSES	106,670	1,232,625	2,111,000	58%	1,692,664
OPERATING INCOME	(3,051)	84,797	(54,200)	-156%	267,920
NET INCOME (LOSS)	\$ (3,051)	\$ 84,797	\$ (54,200)	-156%	\$ 267,920

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending February 28, 2019

(Unaudited)

DESCRIPTION	FEBRUARY 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	67% OF BUDGET	FY END 2017-2018
Operational Revenues					
Water Sales	\$ 51,629	\$ 817,342	\$ 1,317,750	62%	\$ 1,206,751
Service Charges	46,426	400,065	600,000	67%	598,493
Customer Charges	1,620	13,125	21,000	63%	20,000
Fire Service	3,945	67,442	88,000	77%	95,032
Total Operational Revenues	103,619	1,297,974	2,026,800	64%	1,920,277
Non-Operational Revenues					
Contamination Reimbursement	-	19,449	30,000	65%	40,267
Developer Fees	-	-	-	N/A	-
Miscellaneous Income	-	-	-	N/A	39
Total Non-Operational Revenues	-	19,449	30,000	65%	40,307
TOTAL REVENUES	103,619	1,317,422	2,056,800	64%	1,960,584
Salaries & Benefits					
Administrative Salaries	14,839	133,321	186,800	71%	190,967
Field Salaries	25,957	155,088	238,000	65%	219,465
Employee Benefits	13,312	97,833	149,000	66%	143,834
Pension Plan	5,292	40,363	57,440	70%	54,946
Payroll Taxes	2,803	20,294	30,360	67%	29,215
Workman's Compensation	-	3,292	7,000	47%	5,964
Total Salaries & Benefits	62,202	450,191	668,600	67%	644,392
Supply & Treatment					
Purchased Water - Leased	-	379,470	377,614	100%	326,781
Purchased Water - Other	1,716	13,866	17,500	79%	17,128
Power	1,585	74,655	120,000	62%	119,441
Assessments	-	11,030	184,752	6%	135,945
Treatment	-	2,834	6,200	46%	4,834
Well & Pump Maintenance	11,847	13,605	142,500	10%	3,409
Total Supply & Treatment	15,148	495,460	848,565	58%	607,538
Other Operating Expenses					
General Plant	1,661	4,757	10,500	45%	4,932
Transmission & Distribution	2,816	51,022	64,000	80%	54,395
Vehicles & Equipment	-	15,310	32,000	48%	31,553
Field Support & Other Expenses	1,302	18,208	35,000	52%	31,104
Regulatory Compliance	1,099	18,105	30,000	60%	27,491
Total Other Operating Expenses	6,877	107,402	171,500	63%	149,475

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

**Statement of Revenue and Expenses
For the Period Ending February 28, 2019
(Unaudited)**

DESCRIPTION	FEBRUARY 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	67% OF BUDGET	FY END 2017-2018
General & Administrative					
Management Fee	-	92,856	187,568	50%	183,891
Office Expenses	17,257	27,075	21,000	129%	17,478
Insurance	-	11,321	15,000	75%	5,667
Professional Services	-	2,950	45,000	7%	15,576
Customer Accounts	1,398	11,035	16,000	69%	16,247
Public Outreach & Conservation	14	3,204	15,000	21%	3,923
Other Administrative Expenses	154	1,457	2,000	73%	2,727
Total General & Administrative	18,823	149,897	301,568	50%	245,510
Other Expenses & System Improvements (Water Operations Fund)					
Transfer to Capital or Expense	-	-	-	N/A	-
Developer Capital Contributions	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Net Developer Project Activity	-	-	-	0%	-
Master Plan Update / Hydraulic Model	-	-	-	N/A	-
Other System Improvements (Materials)	-	-	-	N/A	-
FH Laterals	-	-	6,300	0%	790
Service Line Replacements	-	25,936	30,000	86%	31,693
Valve Replacements	3,620	3,620	19,500	19%	5,874
Fire Hydrant Repair/Replace	-	119	-	N/A	-
Meter Installations - Industry Hills	-	-	-	0%	7,391
Meter Read Collection System	-	-	25,000	0%	-
SCADA System Assessment & Upgrades	-	-	40,000	0%	-
Total Other & System Improvements	3,620	29,675	120,800	25%	45,748
TOTAL EXPENSES	106,670	1,232,625	2,111,000	58%	1,692,664
OPERATING INCOME	(3,051)	84,797	(54,200)	N/A	267,920

STAFF REPORT



Meeting Date: March 25, 2019
To: Honorable Board of Directors
Subject: Consideration to File a CEQA Notice of Exemption for the Waterline Installation in 5th Street.

Purpose - *File a CEQA Notice of Exemption for the installation of a 12-inch waterline along with pertinent appurtenances in 5th Street.*

Recommendation - *Approve and direct staff to file a CEQA Notice of Exemption for the new waterline in 5th Street on the basis of the statutory exemption permitted under 14 CCR Section 15282(k).*

Fiscal Impact - *No impact at this time to the District's 2019 Budget from this action other than any applicable filing fees.*

Previous Related Action - *On December 18, 2018, the Board approved the 2019 Budget for period ending December 31, 2019, which included the 5th Street capital improvement project.*

Background

The District's 2017 Water Master Plan includes a Capital Improvement Program (CIP) that is aimed to (1) resolve identified hydraulic issues and (2) cyclical replacements due to issues arising from age and condition. With that being said, the 5th Street Waterline Project was classified as "High" priority in the CIP provided that the hydraulic industrial fire flow deficiency was adjacent to Workman Elementary School.

To address this flow deficiency, it is recommended to upsize the existing 6-inch main (~550 feet) in 5th Street to a 12-inch main and install two new fire hydrants. One hydrant would be installed in front of Workman Elementary School and the second fire hydrant would be installed at the northeast corner of 5th Street and Workman Street. By flowing the hydrants simultaneously, the available fire flow would exceed 3,500 gpm.

Summary

The preliminary design (**Enclosure 1**) of the new 12-inch Ductile Iron Pipe (DIP) waterline consists of a Tie-In with the existing 16-inch ACP main in Main St. and extends northerly along 5th Street approximately 550 feet to points of connection with the existing 4-inch ACP main in Workman Street and the existing 6-inch ACP main in 5th Street (Intersection of 5th Street and Workman Street).

The project's status (**Enclosure 2**) falls under a (1) Statutory Exemption, Section 15282 (k) and (2) Categorical Exemption, Section 15302 (c) Replacement or Reconstruction.

Under the Statutory Exemption, Section 15282 (k), the proposed waterline in 5th Street consists of the installation of new pipeline or maintenance, repair, restoration, removal, or demolition of an existing pipeline as set forth in Section 21080.21 of the Public Resources Code, as long as the project does not exceed one mile in length.

In addition, under the Categorical Exemption, Section 15302 (c), the proposed waterline in Del Valle consist of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including replacement or reconstruction of existing utility systems and or facilities involving negligible or no expansion of capacity.

Fiscal Impact

There is no impact at this time to the District's 2019 Budget from this action other than any applicable filing fees.

Recommendation

Staff requests the approval to file a CEQA Notice of Exemption for the new waterline in 5th Street on the basis of the statutory exemption permitted under 14 CCR Section 15282(k).

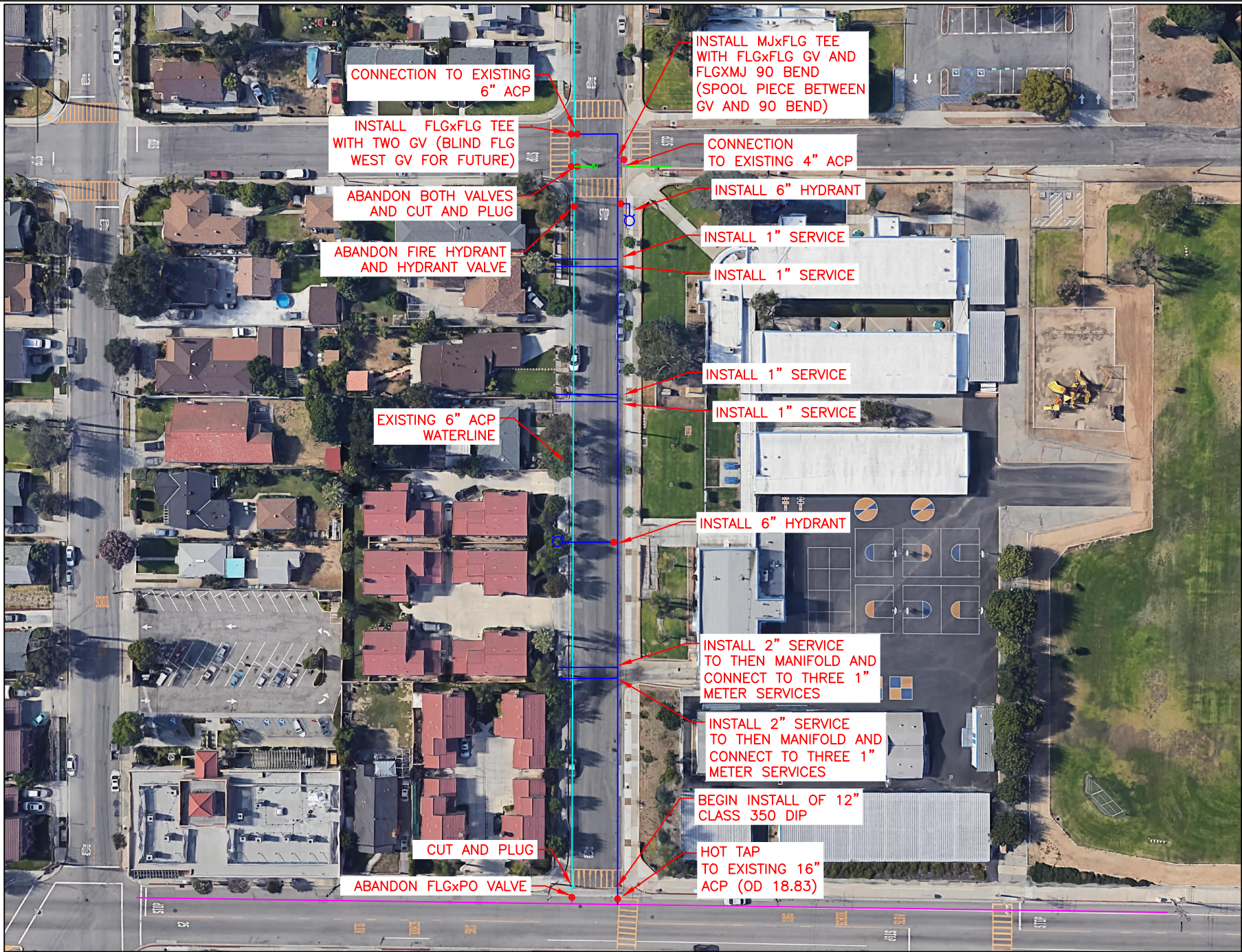
Respectfully Submitted,

Roy Frausto

Engineering & Compliance Manager

Enclosure(s)

- *Preliminary Design*
- *Notice of Exemption*



DRAWN BY
ROY FRAUSTO
APPROVED BY
GREG GALINDO

GREG GALINDO
GENERAL MANAGER

DATE

LA PUENTE VALLEY
COUNTY WATER DISTRICT

5TH AVE. WATERLINE
PROJECT

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: La Puente Valley County Water District
112 N. First Street
La Puente, CA 91744

County Clerk
County of Los Angeles
12400 East Imperial Highway, Room 2001
Norwalk, CA 90650
(562) 462-3033

Project Title: 5th Street Waterline Project

Project Location – Specific:

1. A 12-inch water main composed of ductile iron along with its appurtenances will be installed in 5th Street within the City of La Puente, CA. The pipeline in 5th Street will be installed from Main St. to Workman St. for an approximate length of 550 feet.

Project Location – City: The pipeline project will be constructed within public right-of-way within the city streets of La Puente.

Project Location – County: Los Angeles County

Description of Nature, Purpose, and Beneficiaries of Project: The water system improvements will increase water system reliability for domestic and fire suppression supplies. The project would also have significant public health benefits as identified below:

1. Ductile iron pipe minimizes water discoloration that can occur with steel pipes.
2. Enhance water system volume delivery for firefighting purposes and generally enhance quality of life, potentially resulting in less fire damage and lowering the risk of injury and property loss to the District's constituents.

Name of Public Agency Approving Project: La Puente Valley County Water District

Name of Person or Agency Carrying Out Project: Roy Frausto, Engineering & Compliance Manager, La Puente Valley County Water District

Exempt Status: (check one)

- Ministerial (Sec.21080 (b)(1); 15268);
- Declared Emergency (Sec. 21080 (b)(3); 15269 (a));
- Emergency Project (Sec.21080 (b)(4); 15269 (b)(c));
- Categorical Exemption. State type and section number:
- Statutory Exemptions. State code number:

Public Resources Code Section 21080.21

Notice of Exemption – La Puente Valley County Water District

Reasons Why Project Is Exempt: Pursuant to 14 C.C.R. § 15282(k), this project is exempt because the proposed pipeline consists of the installation of a new pipeline that replaces an existing pipeline less than one mile in length within a public street as set forth in Section 21080.21 of the Public Resources Code..

Lead Agency Contact Person: Roy Frausto **Area Code/Telephone/Extension:** (626) 330-2126

If filed by Applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: Engineering Manager

Signed by Lead Agency Date Received for Filing at OPR:

Signed by Applicant

Memo



To: Honorable Board of Directors

From: Greg B. Galindo, General Manager

Date: March 25, 2019

Re: Increase in Board of Directors' Per Day of Service Compensation

As allowed by Ordinance No. 2007-01 of the La Puente Valley County Water District and pursuant to Division 10 of the California Water Code, compensation payable to members of the District's Board of Directors, for attendance at meetings of the Board and for each day of service rendered as a member of the Board, may be increased by five percent (5%) above the prior year's rate of compensation.

The last compensation increase for the Board of Directors was on March 26, 2018. The current rate of compensation is one hundred fifty-five dollars and eleven cents (\$155.11) per day of service. A five percent (5%) increase would raise the compensation to one hundred sixty-two dollars and eighty-seven cents (\$162.87) per day.

It is at the discretion of the Board to determine whether this increase in the amount of compensation is warranted and appropriate for this coming year. If determined not to be appropriate, by a majority vote of the Board, the five percent (5%) increase shall not go into effect and the compensation per day of service shall remain at its current rate of \$155.11. Otherwise, the per diem compensation increase allowed by Ordinance No. 2007-01 shall automatically become effective.

I hope you find this information useful. If you have any questions, please feel free to give me a call.

Memo

To: Honorable Board of Directors
From: Roy Frausto, Engineering & Compliance Manager
Meeting Date: March 25, 2019
Re: Engineering & Compliance Report – February 2019



CAPITAL PROJECTS

1. LPVCWD Recycled Water Project
 - On March 14th and 18th, Staff met with the Recycled Water Ad Hoc Committee to discuss details of the recycled water project. Staff will be providing a verbal report during the March 25, 2019, Board meeting with respect to the current status of the project.
2. LPVCWD PVOU IZ Project and SZ-South Project
 - Staff attended the the quarterly stakeholder meeting on March 5, 2019.
 - Staff met with Northrop, DDW and EPA on March 6, 2019 to discuss the 97-005 Sections submitted along with the Start Up Plan and draft OM&M Plan.
 - Staff is scheduled to meet Northrop and RC Foster for a construction update on March 28, 2019.
3. LPVCWD 5th St. Waterline Project
 - Staff developed a preliminary design of the waterline and will be working with Civiltec to procure a proposal for final design drawings.
 - A CEQA Notice of Exemption will be presented during the March 25, 2019 Board Meeting for consideration to file with the Los Angeles County Clerk Office.
4. LPVCWD Nitrate Treatment Project
 - Staff met with Nitrate Treatment Ad Hoc Committee on March 13, 2019 to discuss the results of the RFP results with respect to the Nitrate Preliminary Design Report (PDR).
 - Staff met with the CR's on March 14, 2019, to discuss and strategize a plan forward with respect to Nitrate treatment.
 - Staff toured the biological nitrate treatment plant at La Crescenta Valley Water District and Sunnyslope Water Company to review and discuss day-to-day operations of their respective systems.
5. CIWS Well #5 Equipment Inspection/Repair & Well Casing Inspection
 - Staff sent out Notice Inviting Bids to several well/pump contractors to provide bids for or a pump and well equipment inspection/repair and well casing inspection for the City of Industry's Well No. 5. After review of proposals, Tri County pump was selected as the lowest qualified bidder.

DEVELOPMENTS

1. LPVCWD: 16019 Central Avenue – Staff received a request for the installation of one ¾-inch and four 1-inch services new services. Staff has provided an estimate; no deposit has yet been received.

2. LPVCWD: 16359 Bamboo St. ADU – Staff received a request for the installation of a new one 1-inch service to accommodate an Accessory Dwelling Unit (ADU). Field staff will be scheduling the install of the 1-inch service in the next coming month.
3. LPVCWD: 16133 Abbey St. ADU – Staff received a request for the installation of a new one 1-inch service to accommodate an Accessory Dwelling Unit (ADU). Field staff will be scheduling the install of the 1-inch service in the next coming month.
4. LPVCWD: Star Theatre Property (22 Condo Development) – No activity. A focused draft EIR was completed by the City of La Puente. The focused draft EIR is available for public review during regular business hours at City Hall and other various locations.
5. LPVCWD: 15921 Sierra Vista Court – No activity. It is anticipated that the request to construct 5 water services in support of the 5-unit development will be received in the next coming months.
6. CIWS: 14055 Lomas Ave. – Staff received a request for the installation of a new one 1-inch service to accommodate new construction. Staff received the required deposit; however, developer advised to hold from starting construction provided that they may need a larger service size.

SPECIAL/OTHER PROJECTS

1. LPVCWD: 17351 Main St – Staff utilized the District’s On-Call Water System Contractor, Doty Bros., to install the 4-inch fire service the week of January 18th. District staff will be installing the 6-inch meter and meter vault in the next couple of weeks. District staff will also be upgrading an existing vault for the other 6-inch meter that feeds this apartment complex.
2. LPVCWD: Nitrate Levels – Provided as **Enclosure 1** is a table of the current Nitrate levels at the District’s well field.
3. 2018 Consumer Confidence Report – Staff will be sending the 2018 water quality table to Suburban Water Systems by April 1, 2019. Staff will then continue with developing the CCR for both LPVCWD and CIWS.
4. LPVCWD: Well 2 & 5 Electrical Service Analysis – Staff met with Civiltec on March 7, 2019, to review the onsite electrical service and equipment for both Well 2 & 5. Civiltec will prepare a technical memorandum documenting existing conditions, desired changes to the operation scheme, and recommendations on how to effectively achieve the changes either through changeout of equipment, changes to control wiring, or both.
5. CIWS: 14-inch Butterfly Valve Replacement – Staff utilized the District’s On-Call Water System Contractor, Doty Bros., to replace a 14-inch butterfly valve on Rall Ave.

Enclosures

- *Enclosure 1: February 2019 – March 2019 Nitrate Levels*

**SP 6 and SP 10
Nitrate Concentrations
EPA Method 300.0
MCL = 10 mg/l**

Nitrate Concentrations February/March 2019				
Date	SP 10	SP 6	Well	Comments
2/5/19	7.8	7.8	5	
2/7/19	7.9	7.9	5	
2/12/19	6.6	6.6	2&3	
2/14/19	7.0	7.0	2	
2/19/19	6.6	6.6	2&3	
2/21/19	6.4	6.4	2&3	
2/25/19	7.4	7.4	2&3	
2/28/19	7.4	7.4	2&3	
3/4/19	7.4	7.4	2&3	
3/7/19	6.9	6.9	2	
3/11/19	6.6	6.7	2&3	
3/14/19	7.5	7.4	2&3	
3/18/19	7.2	7.2	2&3	
AVERAGE	7.1	7.1		
MINIMUM	6.4	6.4		
MAXIMUM	7.9	7.9		

NOTES:

All units reported in milligrams per liter (mg/l)

MCL = Maximum Contaminant Level



112 N First St.
La Puente, CA 91744

Enclosure 1